

**Financial Advisory Board
Meeting Minutes
January 22, 2020**

Board Members Present	Board Member(s) Absent	Staff Present	Guest(s) Present
Ksana Oglesby (Chair)	Annette Franta	Steve Boyd	Mike McCallum
Steve Beckley (Vice Chair)	Terri Miller	Yvette Gustad	
Christian Henny	Dan Sullivan		
Ted Edmonds	Erik Kuschto		
Kathryn Trauger			
Munro Wilcox			
Mayor Jonathan Godes (Council)			
Paula Stepp (Council)			
Charlie Willman (Council)			

- Chair Ksana Oglesby convened meeting at 7:30 am.
- Steve Beckley moved, Christian Henny seconded motion to accept minutes from December 18th meeting. Passed unanimously.
- No public comment.
- Sales tax report has November up about 2% from last year. Year to date sales and use tax is up 4.9% year-to-date. The biggest category increase is the Out-of-Colorado category that holds most remote online retailers that file voluntarily. Accommodations tax is up 4.5% in November and about 4.7% year-to-date.
- ERP Progress Report included update on payroll. The first payroll was run in the new system two weeks ago and was successful. Staff is checking data and getting ready to run the second payroll tomorrow. There are some reporting things to work through but staff is generally confident the system is working properly and people are able to get their hours in. Starting January 1 all jobs that are posted to be filled are set up in Munis; the selection committee goes there to participate, applicants apply through Munis, resumes are distributed that way and candidate review happens there. The utility billing/accounts receivable modules are scheduled to start in March and finish by about the end of the year.
- FABs work session on December 19th with City Council went . The Board's involvement in 2020 was defined as the following:
 - a. 5-Year Plan
 - b. 2021 Budget
 - c. Discretionary and Tourism Grants
 - d. Utility Billing Rates

There may be other individual things that come up like spring clean-up or city-wide trash franchising that the board can weigh in on.

The grant application will be circulated to the sub-committee and should be posted prior to the next meeting. The utility rate work will be loaded primarily into the back portion of the year because its going to take a while for MEAN to complete the rate study.

- Motion to adjourn by Munro Wilcox, second by Steve Beckley to adjourn, approved unanimously at 8:45.

Next regular FAB meeting is scheduled for February 26 , 2020 at 7:30 am at City Hall.