



**Glenwood Springs City Airport Board**  
**Regular Monthly Meeting Minutes**  
**Thursday, June 20, 2019**  
**7:30 a.m. – Glenwood Springs Municipal Airport Office**

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**1. Attendance:**

Commissioners present: Gregg Rippy, Rich Backe, David Brown, Dave Merritt  
City Staff present: Amy Helm, Airport Manager; Tanya Allen, Transportation Manager  
Guests: Tim Hausmann, Jesse Fabula

**2. Acceptance of May Minutes**

The Board approved the May minutes without changes or additions.

**3. Airport Events**

Twelve aircraft attended the Colorado Pilots Association (CPA) sponsored fly-in June 8-9. Fourteen people stayed in local hotels, three families camped at the Airport. Many of these visitors went to the hot springs, caverns, and other local attractions. Fifty people attended the dinner and movie night.

The Cessna 180 convention pancake breakfast was scheduled for June 26. Fifty airplanes/104 people were expected. Sixty-seven people have expressed interest in visiting town. The Hot Springs pool planned to provide two shuttles. The Airport Manager was creating some new tie-down spaces to accommodate the potentially large number of aircraft and continuing to recruit volunteers for the event.

The Drone education seminar was scheduled for June 29 at the Glenwood Community Center. The Glenwood Springs Fire Department, Rifle Center for Excellence, Classic Air, and two commercial drone operators planned to participate with information, flight simulators, and demos.

Planning was underway for the Aviation Expo on August 17. Major changes included the elimination of the morning footraces and possibly the silent auction. In addition, ticket machines would be used to manage the queue for plane rides. Each pilot would offer a fixed number of rides to avoid fatigue and offer a better visitor experience. Donations were set at \$30/person, kids 12 and under free, and \$50 for a helicopter ride. Plane ride donations were earmarked for the EAA/Young Eagles program non-profit account. T-shirts and merchandise sales would go to Friends of the Airport account.

Board members also discussed parking, volunteer, vendor and security arrangements. Mr. Brown suggested no dogs be allowed at the event for safety reasons. Others agreed. The Airport Manager said that information was not included in the posters but that she would include it online and on the Facebook event and other advertising going forward.

## **Airport Board Composition**

Mr. Merritt shared the unfortunate news that long-time Commission member Fred Gerbaz had passed away. The group recognized Mr. Gerbaz for his service and asked City staff to initiate the process of finding a replacement.

## **4. Planning Study update**

The Transportation Manager said the consultants were wrapping up the cost/benefit analysis chapters and planned to share them with the steering group in July. A Council session and additional public meetings were tentatively planned for September. The study would likely wrap up in October/November give this timeline.

## **5. Airport Maintenance Issues**

**Runway Maintenance:** The City's current crack seal contract holder (Valley Pavement Maintenance) estimated 5000 lbs. of crack seal at a cost of \$11,000 were needed for the runway and taxiways. This could be done in smaller increments to meet the City's budget. The Transportation Manager suggested getting a cost estimate for the most urgent portion to see whether any of it could be covered with the remaining 2019 maintenance funds. Funding for the remainder could be included in the 2020 budget request.

**Credit Card Pedestal:** The manufacturer of the Airport's credit card pedestal, QTPod, announced it would no longer support the current pedestal model after July. The discounted cost of their new pedestal was \$14,000. The Airport Manager was researching alternatives and obtaining quotes from other providers. She noted the current pedestal was functioning well after repairs earlier this year and immediate replacement was not required. Board members discussed the options presented and suggested the Airport Manager look into buying a spare unit for parts while planning for an eventual upgrade.

**Jet A relocation:** The stormwater plan update may include a recommendation that the existing Jet-A tank be moved so that it is completely on City property and include a secondary containment tank. The Airport Manager had a quote of \$1800 for relocation/rewiring. Secondary containment options range from \$300 for a stock tank to \$1600 for steel plate containment. These costs could be budgeted for 2020 if necessary.

## **6. Adjournment:**

The meeting adjourned at 8:50 am.