



101 West 8th Street
Glenwood Springs, CO 81601
Phone 970.384.6435
www.ci.glenwood-springs.co.us

GRADING PERMIT
Permit Number: _____
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Complete and return to regina.pretti@cogs.us. Permit requires a **five (5) business day** review for City Staff.

Owner/Applicant/Contractor Information:

Name: _____

E-Mail: _____ Telephone Number: _____

Mailing Address: _____

Contractor: _____ City Contractor's License #: _____

Contact: _____

E-Mail: _____ Telephone Number: _____

Mailing Address: _____

The undersigned Applicant agrees to indemnify and hold harmless the City of Glenwood Springs, and its agents and employees from and against any and all claims, damages, losses, and expenses including reasonable attorneys' fees in case it shall be necessary to file an action arising out of performance of the work described herein, that is (a) bodily injury, illness, or death, or for property damage including loss of use, and (b) caused in whole or in part by applicant's negligent act or omission, or that of anyone employed by them or for whose acts contractor or subcontractor may be liable.

Owner/Applicant Signature: _____ **Date:** _____

Grading Permits are required for any work that involves the movement of more than 50 cubic yards of soil or clearing more than 200 square feet of vegetation:

Address or Parcel ID of property where work will occur: _____

Description of work: _____

Type of work:

Berm(s) _____ Trench(es) _____ Trail(s) _____ Underground Utilities _____ Pond(s) or other water diversions _____

Clearing/Grubbing _____ Site Grading _____ Other _____

Engineering Level of Review: None Minor Major

Total acreage or square footage of disturbance: _____ Total cubic yards of material moved: _____

Will the project result in disturbance of ≥ 1 acre of land? _____

Attach a *State construction Stormwater Permit (SSWP)* if project results in disturbance of more than one (1) acre.

Estimated Start Date: _____ Estimated Completion Date: _____

Type of material to be moved or cleared on the property: _____

Material will be brought from: _____ Cleared material will be taken to: _____

- Contact Colorado 811 (1-800-922-1987) a minimum of forty-eight 48 hours in advance of grading.
- Attach a plan. Plan must include a north arrow, scale, street labels, address, dimensions and location of the disturbed areas (tied to permanent structure, property corner, or street corner), and location of all utilities.
- Grading Permit Fee: \$60

Grading Permit General Requirements:

Office Use Only:

Date Received: _____ Date Paid: _____ Date Issued: _____ Issued by: _____ Date Permit Closed: _____

1. Refer to the City of Glenwood Springs Municipal Code and Engineering Standards for design and code requirements. Neglecting to read the requirements of these documents does not preclude the fulfillment of said requirements.
2. Refer to the Engineering Standards Chapter 4 – Stormwater for Minor and Major Grading and Drainage Plan and Reports requirements.
3. All construction and backfilling will be done to City Standards.
4. It will be the contractor’s responsibility to notify all utility companies (1-800-922-1987) 48 hours in advance of grading.
5. Repairs to damaged existing utilities will be back charged to the contractor doing the excavation.
6. This permit shall be kept available on the job site for the duration of the work.
7. Work shall not be accepted by the City until all provisions are met by the contractor.
8. Contractors are required to maintain a current City license with proof of workman’s compensation and public liability and property damage insurance.
9. Excavations on private property shall comply with the International Plumbing Code and Chapter 18 and Appendix J of the International Building Code.
10. There permittee should contact all property owners that will be affected by construction and keep them apprised of schedule and progress.
11. If it is determined at a later date that the building will not be constructed, the applicant shall backfill, grade and revegetate the site prior to expiration of the permit (See IBC section 105.5 for expiration date).
12. If at any time it is determined the disturbance area must extend into the public right-of-way, the Engineering Department will be contacted at (970) 384-6435 to secure the appropriate permit and approval.

Submittal of this permit does not guarantee approval of the grading permit.

Office Use Only

Grading Permit # _____ Special Provisions:

Contact the following City Departments as noted to request an inspection a minimum of seventy-two (72) hours in advance of commencement of work:

Engineering
 Water/Wastewater
 Electric
 Building Inspector

This permit is issued with the specific understanding that it is subject to suspension or revocation for failure to comply with the terms and conditions of the Glenwood Springs Municipal Code. Representatives of the City of Glenwood Springs are authorized to inspect the site at any time.

Engineering Department Permit Approval

Approved By: _____

Signed: _____

Office Use Only:

Date Received: _____ Date Paid: _____ Date Issued: _____ Issued by: _____ Date Permit Closed: _____