



City of Glenwood Springs Transportation Commission Final Minutes, regular meeting – March 1, 2022

The meeting convened in City Council Chambers at 7:30am and adjourned at 9:10am.

Participants included:

Commission members: Jon, Harman, Dean Kinkel (via telephone), Steve Smith, John Stephens, Betsy Suerth, Ralph Trapani
City Council member Shelley Kaup
City Staff: Debra Figueroa, Ryan Johnson, Jenn Ooton, Terri Partch

Minutes

January 2022 minutes were approved.

February 2022 minutes were corrected and approved.

Transportation Commission structure, format, roles

New members – Newly appointed members Jon Harman, Dean Kinkel, and Betsy Suerth were welcomed to the task. Ralph Trapani was reappointed.

Officers – Officers were elected for 2022: Ralph Trapani, Chair; Betsy Suerth Vice Chair; Steve Smith, Secretary.

Commission roles and duties – City Council will consider updated roles and responsibilities for all citizen boards and commissions at March 17 regular Council meeting. Outline of potential specific tasks for Transportation Commission, accumulated from discussions in recent months, will be forwarded to council in anticipation.

Topical subcommittees – Bicycle-Pedestrian Subcommittee will reconvene, with two initial topics: bicycle-pedestrian transportation network, gaps, needs; and design standards/guidelines for bicycle and pedestrian infrastructure (first meeting March 8, continuing second Tuesday of each month). The Subcommittee will also anticipate update of 1991 citywide trails plan (planned for Staff work in 2023).

Other subcommittees (transit, parking) remain on hold for now.

Staff reported that upcoming related funding opportunities include: RAISE grant application (coordinated with Colorado Dept of Transportation (CDOT) and Roaring Fork Transportation

Authority (RFTA), to better connect regional and local transit hubs; and Intermountain Transportation Planning Region (IMTPR) grant for 6&24 bicycle path reconstruction.

Transportation Demand Management (TDM)

Staff are preparing request for proposals (RFP) for consultant assistance in designing TDM program; will send to Commission members for review and a) immediate comments from individual members and b) full discussion at April Commission meeting, if still timely.

Managed Parking

Staff reported continued work on comparative options for managed-parking consultant design assistance: a) equipment and software; b) equipment, software, operations.

Design standards, bicycle, and pedestrian infrastructure

Discussion of potential refinements to city design standards and/or guidelines was delegated to the Bicycle-Pedestrian Subcommittee.

Bike-share recommendations

Commission recommendations regarding ongoing Roaring Fork Transportation Authority (RFTA) bike-share study will not be reviewed by City Council before next RFTA board meeting (March 10). Final consideration of bike-share study is expected at RFTA board's April meeting.

Annual review, long range transportation plan

Commission will begin annual review of City's Long Range Transportation Plan 2015-2035, focusing on a) large and small capital projects prioritization and b) review and potential updates/implementation of narrative portions of the plan—final recommendations to City Council expected in May or June to augment City budget planning for 2023.

Multimodal Options for a Vibrant Economy (MOVE), topical review calendar

No components of the MOVE study are currently scheduled for City Council review. Commission requested opportunity to review and update comments on individual topical sections of the study before council discussion of corresponding sections.

Jenn will send copy of full MOVE study, including appendices and summary report (or links to them).

South Bridge

Detailed discussion of South Bridge design was postponed to future commission meeting.

Staff and Shelley reported that comments collected at February 24 airport public meeting have been formatted for Council review, and that majority of comments support retaining existing airport configuration (with tunnel under runway for South Bridge route).

Staff reported that pursuit of funding for South Bridge project continues.

Intermountain Transportation Planning Region (IMTPR)

Other than staff's report on pursuing IMTPR funding for Hwy 6 and 24 bicycle path, discussion of this process was postponed to future Commission meeting.

Other

In response to question, Staff reported continuing work on citywide emergency access plan, with possible future review by the Commission.

Tasks, homework, follow-up

- Jenn send MOVE study sections or links to Commission members
- Jenn, Ryan, and Steve send to John documentation of capital TDM RFP
- Terri send to Commission members copy of 1991 citywide trails plan
- Terri convey to City Council the Commission's recommendations regarding RFTA bike-share study, at earliest opportunity

Agenda topics for April 5 commission meeting

- Commission roles and responsibilities update, from March 17 City Council meeting
- Bicycle-Pedestrian Subcommittee reports and recommendations
- TDM request for consultant proposals
- MOVE study topical section(s), if timely
- IMTPR process and update
- Calendar for annual capital projects recommendations
- Others as timely or needed

Standing topics, when timely

- Updates and discussion – priority capital projects, large and small
- Reports and discussion – studies, and initiatives, and shorter-term and maintenance projects

The next regular meeting of the Transportation Commission will be **April 5, 2022, 7:30am**, City Council Chambers.